



Progressive Education Society's

Modern College of Arts, Science & Commerce

Ganeshkhind, Pune - 411016. (Autonomous)

DBT - BUILDER. DBT STAR STATUS. DST - FIST.



- Permanently Affiliated to Savitribai Phule Pune University. PUN / PN / ASC / 089 (1992)
- UGC - Recognition No.: F-8-290 / 2006 (CPP-I) ■ Best College Award by Savitribai Phule Pune University

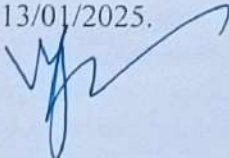
To
Faculty Members
Departments from Arts, Science, and Commerce
P.E.S.'s Modern College of Arts, Science and Commerce,
Ganeshkhind, Pune

Subject: Call for 'Seed Money for Research' proposals under the aegis and financial support of PM-USHA

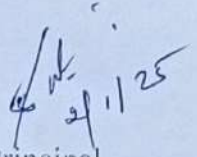
Dear Sir/Madam,

Progressive Education Society's Modern College of Arts, Science and Commerce (Autonomous), Ganeshkhind, Pune, is launching a 'Seed Money for Research' scheme under the aegis and financial support of PM-USHA 'Grants for Strengthening Component' sanctioned to the college. This scheme aims to provide initial seed funding to budding researcher teachers and motivate them to apply for larger funding from various funding agencies. The aim of the scheme is to promote an impactful, multidisciplinary, and interdisciplinary research culture in and amongst all the departments and recognized research centers in the college. It also intends to provide guidance, mentorship, and financial assistance to young teachers to nurture them as researchers. Through this, the college aims to develop a research ecosystem for all the departments, where every competent and willing researcher shall be given the opportunity to further his/her research interests.

The proposals are invited for this support from the faculty members in the prescribed format along with all the details. The proposals having more than one investigators from the same or other departments are encouraged. Details including aim and objectives, eligibility, guidelines, budgetary provisions, formats, etc. are enclosed. Complete proposal in a single pdf can be submitted for consideration to pmusha.moderngk@gmail.com. The last date for submission of proposals is 13/01/2025.


Coordinator, PM-USHA




Signature of Principal
Principal
P.E.S.'s Modern College of Arts,
Science & Commerce (Autonomous)
Ganeshkhind, Pune-16.



**P.E.S.'s Modern College of Arts, Science and Commerce
(Autonomous), Ganeshkhind, Pune**

FOSTERING RESEARCH

Seed Money for Research Under PM-USHA (GSC)

1. PREAMBLE

Progressive Education Society's Modern College of Arts, Science and Commerce (Autonomous), Ganeshkhind, Pune, is launching a 'Seed Money for Research' scheme under the aegis and financial support of PM-USHA 'Grants for Strengthening Component' sanctioned to the college. This scheme aims to provide initial seed funding to budding researcher teachers and motivate them to apply for larger funding from various funding agencies.

2. AIMS & OBJECTIVES

The scheme aims to promote an impactful, multidisciplinary, and interdisciplinary research culture in and amongst all the departments and recognized research centers in the college. It also intends to provide guidance, mentorship, and financial assistance to young teachers to nurture them as researchers. Through this, the college aims to develop a research ecosystem for all the departments, where every competent and willing researcher shall be given the opportunity to further his/her research interests. The scheme will enable close interaction with industry and society to develop useful technologies and intellectual properties.

3. ELIGIBILITY

This support is only for the faculty members of Progressive Education Society's Modern College of Arts, Science and Commerce (Autonomous), Ganeshkhind, Pune. All the teaching faculty members (Full Time Approved) working in any of the Faculties and Departments, below the age of 50 years, with demonstrated interest/inclination to pursue research activities and have potential to be nurtured as researchers if provided guidance, mentorship, and funding.

4. NATURE OF ASSISTANCE

Funding for individual proposals shall not exceed **Rs. 1,00,000** for subjects in the Science Faculty and **Rs. 50,000** for all other disciplines, based on the realistic requirements of the proposal. The duration of the project shall be a maximum of one year.

5. APPLICATION PROCEDURE

All interested and eligible teachers may submit their applications in the prescribed format with one soft copy and two hard copies of the same duly forwarded by the concerned Head of the

Department and/or Vice-Principal should be brought at the time of presentation.

6. SELECTION PROCEDURE

- a. Applications for the seed money support shall be invited in the prescribed proforma along with necessary documents.
- b. Every proposal shall be scanned for plagiarism wherever possible and proposals not complying with the UGC guidelines in this regard shall be rejected.
- c. A suitable screening process through multistage selection and/or evaluation will be evolved by the college depending on the number of proposals received.

7. MONITORING OF THE PROJECTS

- a. It shall be mandatory for every Principal Investigator (PI) to submit a three-monthly progressreport to the college in the prescribed format.
- b. At the end of the first six months, the PI shall make a presentation before the expert committee, whose decision regarding the continuation of financial assistance shall be final.
- c. Along with the third three-monthly progress report, it shall be mandatory for the PI to submit at least a preliminary draft of a paper that will be later prepared for publication at the end ofthe project in a UGC-referred journal.
- d. At the completion of the project i.e. after one year, every candidate shall submit a project completion report to the college in the prescribed format within one month from the date of completion. Along with the completion report, the PI shall submit a full draft of the paper that is planned to be published.
- e. The college and PM-USHA monitoring unit shall recommend appropriate action in case the research work is not found satisfactory and/or any unethical practices are noticed.

8. FINANCIAL GUIDELINES

This scheme will provide financial support for items like small equipment, contingency, chemicals and consumables, travel, and fieldwork. The applicant shall submit a budget head-wise expenditure plan. The expenditure under this support will be governed strictly by UGC Minor Research Project and Savitribai Phule Pune University seed money for the research scheme “Aspire”.

Non-Recurring Grants: NIL

Equipment

Purchase of equipment/ instruments not allowed under this support

Recurring Grants

- (a) **Chemicals and Consumables:** To meet expenditure on chemicals, glassware and other consumable items required for the project.
- (b) **Travel and Fieldwork:** The amount allocated under the head travel/field work is to be utilized for data collection and collection of other information within the scope of the ongoing project.
 - i) Travel allowance shall be admissible only for travel made by road/rail public transport. No DA shall be admissible.
 - ii) Travel by Air is strictly prohibited under this scheme.

iii) Travel expenses for visits/discussion to/with the expert, to purchase books, equipment or to visit research institutions, libraries, museums, etc. **shall not be** permissible under the seed money.

(c) Contingency

- i) The admissible contingency grant may be utilized on spares for apparatus, photo-stat copies and microfilms, typing, stationary, postage, computation and printing needed for the project.
- ii) Expenses to the maximum limit of Rs. 2,000/- shall be permitted for the purchase of Pen drive and printing and binding, photocopying, etc.

Note: Project Staff like Project Assistants are not allowed to be appointed under this scheme

General Conditions of use of grants

1. Purchases from the grant sanctioned for the research project shall be done as per the UGC, SP Pune University norms, and the Government of India GFR notified from time to time.
2. Preferably all the purchases should be through the PFMS account and advances to PI should be avoided.
3. Every purchase shall be recorded in the appropriate stock register i.e. Dead Stock Register or Consumable Stock Register.
4. Stock entry number shall be recorded on each bill along with seal and signature of the HOD, Coordinator PM-USHA and the Principal.
5. Admissible budget for various budget heads shall be as below:

Sr. No.	Budget head	Faculty of Science and Technology (% of upper limit)	Arts and Commerce Faculties (% of upper limit)
1	Equipment	Nil	Nil
2	Contingency	15%	25%
3	Fieldwork/Travel	10%	30%
4	Chemicals & Consumables, Glassware	55%	05%
5	Hiring services (including use of high-end equipment not available in college and sample analysis)	20%	20%

6. Purchase of Computer, Laptop or spare parts i.e., Mother Board, DVD Writer, Hard disk, RAM, Anti-virus etc., Mobile Hand Set, DVD Player, Micro-Oven, Home theatre, Mixer, Camera, Handy-cam, Printer, Scanner, Refrigerator, Book Rack, Furniture and such other appliances/material shall not be permitted.
7. Expenditure on membership/subscription of any services as well as expenses for filing patents/publication charges shall not be permitted.
8. All the reports, publications, patents, and other relevant forms of research outcomes of the sanctioned project should compulsorily acknowledge the financial support under

PM-USHA in all these.

9. If the beneficiary researcher files a patent application on the basis of research done through this support, it should be mandatorily disclosed.

9. PROJECT MONITORING & ASSESSMENT:

- i. The amount released shall be spent according to the approved heads/items within the approved allocation mentioned in the sanction letter.
- ii. The college will organize a Mid-term evaluation interface meeting wherein PI will present the progress of the project before the subject experts.
- iii. The final report of the project should be submitted and a Certificate of the same duly signed and stamped by the Coordinator PM-USHA and the Principal.
- iv. It is mandatory to post the FINAL REPORT and Executive summary of the report, Research documents, monograph, and academic papers provided under Research Project on the website of the college.
- v. A consolidated audited item-wise detailed statement of expenditure incurred during the complete project period duly signed and sealed by Coordinator PM-USHA, Chartered Accountant, and the Principal.
- vi. If a Principal Investigator fails to complete the project, he/she has to refund the entire amount disbursed with interest @ 10% per annum.

Coordinator, PM-USHA

Principal

**FORMAT POF THE PROPOSAL FOR SEED MONEY
UNDER PM-USHA (RUSA)**

1. Name of the PI:
2. Name of Co-PI, if any:
3. Name of the Department and Faculty:
4. Title of the Project
5. Objectives
6. Keywords
7. Project Summary (max 300 words):
8. Origin of the Proposal
9. Review of status of Research and Development in the subject:
 - a. National:
 - b. International
10. Importance of the proposed project in the context of current status (Highlight what is the new area or gap which will be solved in the project in relating to what is already known. This is a very important section to project the novelty content of the proposal)
11. Detailed Work plan including methodology, materials and details of experimentations, data collection
12. Time Schedule of activities giving milestones through BAR diagram.
13. Biograph of the PI highlighting the background and publications in the proposed area
14. Expected Output and Outcome of the proposal
15. Bibliography
16. Budgetary requirements with justification for each demand

S. No.	Particulars	Amount requested (Rs.)	Justification
i.	Contingency		
ii.	Field Work/Travel		
iii.	Hiring Services		
iv.	Chemicals & Glassware/ Consumables		
v.	Any other items (Please specify)		
	Total		

Signature of PI

STATEMENT OF EXPENDITURE

1. Name of Principal Investigator:
2. Application ID:
3. Name of the Department/ Faculty
4. Project Title: _
5. Effective date of starting the project
6. a. Period of Expenditure: From _____ To _____
b. Details of Expenditure

S.No.	Particulars	Amount Approved (Rs.)	Expenditure Incurred (Rs.)
i.	Books/e-books		
ii.	Equipment/ Software		
iii.	Contingency		
iv.	Field Work/Travel		
v.	Hiring Services		
vi.	Chemicals, Glassware/Consumables		
vii.	Any other items (Please specify)		

1. If as a result of audit objection some irregularity is noticed at later date, action may be taken to refund, adjust or regularize the objected amounts.
2. It is certified that the grant of Rs. _____ (Rupees only) received from the College under the PM-USHA Seed Money for Research scheme vide letter No. _____ dated _____ has been fully utilized for the purpose for which it was sanctioned and in accordance with the terms and conditions laid down by the college/ SPPU / UGC.

Signature of PI

Signature of Coordinator, PM-USHA

Signature of Principal

Chartered Accountant(Seal)

Utilization certificate

Certified that the grant of Rs. _____ (Rupees _____
_____ only) received under PM-
USHA Seed Money for Research Entitled _____

Vide letter No. _____ dated _____ has been fully utilized for the purpose
for which it was sanctioned and in accordance with the terms and conditions laid down by by the
college/ SPPU / UGC.

If as a result of check or audit objection some irregularly is noticed at later date, action will be
taken to refund, adjust or regularize the objected amounts.

Signature of PI

Signature of Coordinator, PM-USHA

Signature of Principal

Chartered Accountant (Seal)

PROFORMA FOR SUBMISSION OF FINAL REPORT

1. Project Title: _____
2. Project Sanction No. _____
3. Name of the PI/ and Co-PI: _____

4. Name of the Department / Faculty _____

5. Approval letter no. and date: _____
6. Date of implementation: _____
7. Tenure of the project: _____
8. Total grant allocated: _____
9. Total grant received: _____
10. Final Expenditure: __
11. Objectives of the project: _____
12. Whether objectives were achieved (give details): _____
13. Achievements from the project: _____
14. Summary of the findings (in 500 words) (attach separate sheet)
15. Contribution to the society (give details) (attach separate sheet)
16. No. of publications/patents/technology transfer out of the project (attach separate sheet)

Signature of PI

Signature of Coordinator, PM-USHA

Signature of Principal